

## **NOTICE INVITING TENDER**

**For  
Supply of Pico Projector and Hand Held Device  
Under  
Support to State Extension Programs for Extension Reforms  
(ATMA)**



**Director, Food Security and Agriculture Development Department  
(FS&ADD)  
And  
Nodal Officer ATMA  
FS&ADD  
Government of Sikkim,  
Krishi Bhawan, Tadong,  
Gangtok,  
Sikkim.**

## Table of content

1. Invitation for bids-----	1
2. Introduction -----	1
3. Schedule for bid process -----	2
4. Instructions to the bidders -----	2
4.1 Tender Document -----	3
4.2 Earnest Money Deposit (EMD) -----	3
4.3 Submission of Proposals -----	3
5. Evaluation Process -----	4
6. Tender Opening -----	5
7. Criteria for evaluation -----	5
7.1 Pre-Qualification Criteria -----	6
8. Technical Bid -----	6
9. Financial Bid-----	8
10. Warranty Support-----	8
11. ANNEXURE I -----	9-10
12. ANNEXURE II -----	11-13
13. ANNEXURE III -----	14
14 ANNEXURE IV -----	15
15. ANNEXURE V -----	16
16. ANNEXURE VI -----	17-18
17. ANNEXURE VII -----	19
18. Terms & Conditions -----	20

## 1. Invitation for Bids

Director of FS&ADD (NRM) cum State Nodal Officer ATMA, hereby invites sealed tenders from authorized dealers/ manufacturers for supply of Pico-Projectors and Handheld Devices (Tablets) (hereafter referred as bidders) for use in “Support to State Extension Programmes for Extension Reforms’ ATMA Schemes of SMAE under NMAET.

## 2. Introduction:-

Sub-Mission on Agricultural Extension (SMAE) focuses on awareness creation and enhanced use of appropriate technologies in agriculture & allied sectors. Use of interactive and innovative methods of information dissemination like pico- projectors and handheld devices (Tablets) at village level through the institution of ATMA (Agriculture Technology Management Agency) and BTTs (Block Technology Teams).

**Pico/ Ultra-Light Portable Projector** (or alternatively ultra-light portable projectors) have been found to be very appropriate in rural areas and these are easier to operate without any laptop. Pico Projector will be used by field functionaries for disseminating best agricultural practices (success stories, innovative technologies & information on new schemes) through short films in the villages.

**Hand-held devices** will be used for on spot data entry and subsequent updating through voice recognition and Farm level planning and farmer empowerment. The basic idea behind these electronically generated farm wise details is to ensure whether full yield potential of a crop has been achieved by the farmer (and what he needs to do to minimize the gap) and whether the farmers need to shift to some other crop. Gaps between the yield obtained and potential yield in that area and cost benefit ratio of better inputs (including irrigation) will also be conveyed while recording the data.

### 3. SCHEDULE FOR BID PROCESS

Sl.No.	Information	Details
1.	Tender No. and Date	ER/095/SAM/16-17 Dated 11.02.2017
2.	Date of commencement of sale of tender document	14 <sup>th</sup> Feb, 2017 onwards
2.	Last date of submission of tender document	25 <sup>th</sup> Feb, 2017
5.	Address at which the proposal is response to Tender notice is to be submitted	Director NRM & SNO ATMA Krishi Bhawan ,Tadong
7.	Place, time & Date for opening of technical Bids,	Krishi Bhawan, Conference hall 11.00 hrs. 28 <sup>th</sup> Feb, 2017
8.	Place, time & Date for opening of Financial Bids	Krishi Bhawan, Conference hall 11.00 hrs. 28 <sup>th</sup> Feb, 2017
9.	Letter of Award (LoA)	Within 15 days from the date of opening of financial bit.
10	Bid validity Period	90 days
11.	Signing of contract agreement	Within 15 days from the date of issue of LoA.

### 4. INSTRUCTIONS TO THE BIDDERS

- a) While every effort has been made to provide comprehensive and accurate information requirements and specifications, Bidders must form their own conclusions about the solution needed to meet the requirements. Bidders and recipients of this tender notice may wish to consult their own legal advisers in relation to this tender. All information supplied by Bidders may be treated as contractually binding on the Bidders, on successful award of the assignment by the FS&ADD on the basis of this Notice Inviting Tender (NIT).
- b) No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of the FS&ADD. Any notification of preferred bidder status by the FS&ADD shall not give rise to any enforceable rights by the Bidder. The FS&ADD may cancel this public procurement at any time prior to a formal written contract being executed by or on behalf of the FS&ADD.
- c) This tender notice supersedes and replaces any previous public documentation & communications, and Bidders should place no reliance on such communications.
- d) Bidders are advised to study all instructions, forms, terms, requirements and other information in the NIT documents carefully. Submission of the bid shall be deemed to

have been done after careful study and examination of the document with full understanding of its implications.

- e) Failure to comply with the requirements of this paragraph may render the Proposal non-compliant and the Proposal may be rejected. Bidders must:

Include all documentation specified in this NIT;→

Follow the format of this NIT and respond to each element in the order as set out→ in this NIT.

Comply with all requirements as set out within this NIT.→

- f) FS&ADD may terminate the tender process at any time and without assigning any reason. FS&ADD makes no commitments, express or implied, that this process will result in a business transaction with anyone.
- g) This TN does not constitute an offer by FS&ADD. The bidder's participation in this process may result FS&ADD selecting the bidder to engage towards execution of the contract.

#### **4.1 Tender Document & Tender Cost**

- a. Tender document can be downloaded from the official website of FS&ADD ([www.sikkimagrisnet.org](http://www.sikkimagrisnet.org)) and the Government of Sikkim website [www.sikkim.gov.in](http://www.sikkim.gov.in).
- b. The Tender Cost of **Rs.2,000/- (Rupees two thousand only)** may payable to Director SAMETI ,FS&ADD through Draft or by Cheque. Those who have downloaded NIT should pay the Tender cost at the time of submission of Tender documents.

#### **4.2 Earnest Money Deposit (EMD)**

- a) Bidders shall submit, along with their Bids, EMD of **Rs 42,500/- (Rupees Forty Two Thousand, Five Hundred only)**, in the form of a Demand Draft issued by any Scheduled bank in favor of Director SAMETI,FS&ADD , payable at Gangtok from any scheduled commercial banks, and should be valid for 3 months from the due date of the tender.
- b) EMD of all unsuccessful bidders would be refunded by FS&ADD within three months of the bidder being notified as unsuccessful.
- c) The bid / proposal submitted without EMD, mentioned above, will be summarily rejected.

### **4.3 Submission of Proposals**

- a) The bidders should submit their responses as per the format given in this NIT in the following manner:
  - i. Pre-Qualification Proposal in first envelope
  - ii. Technical Proposal in second envelope
  - iii. Financial Proposal in third envelope
- b) The response to Pre-Qualification Proposal, Technical Proposal and Financial Proposal (as mentioned above) should be covered in separate sealed envelopes super-scribing, “Pre- Qualification Proposal”, “Technical Proposal” and “Financial Proposal” respectively.
- c) Please Note that prices should not be indicated in the Technical Proposal but should only be indicated in the Financial Proposal.
- d) The three envelopes containing copies of Pre-Qualification Proposal, Technical Proposal and Financial Proposal should be put in another single larger sealed envelope clearly marked —Response to RFP for - < RFP Reference Number> and the wordings —DO NOT OPEN BEFORE .

### **5. EVALUATION PROCESS**

- a) FS&ADD will constitute a Proposal Evaluation Committee to evaluate the responses of the bidders
- b) The Proposal Evaluation Committee constituted by the FS&ADD shall evaluate the responses to the NIT and all supporting documents / documentary evidence. Inability to submit requisite supporting documents / documentary evidence, may lead to rejection.
- c) The decision of the Proposal Evaluation Committee in the evaluation of responses to the NIT shall be final. No correspondence will be entertained outside the process of negotiation/ discussion with the Committee.
- d) The Proposal Evaluation Committee may ask for meetings with the Bidders to seek clarifications on their proposals
- e) The Proposal Evaluation Committee reserves the right to reject any or all proposals on the basis of any deviations.
- f) Each of the responses shall be evaluated as per the criteria and requirements specified in this RFP.

- g) FS&ADD on behalf of Proposal Evaluation Committee may ask the bidder to submit additional Supporting documents / documentary evidence/Clarification.

## **6. TENDER OPENING**

- a) The Proposals submitted within time will be opened at 11.00 am on \_\_\_ by Nodal officer or any other officer authorized by FS&ADD, in the presence of such of those Bidders or their representatives who may be present at the time of opening.
- b) The representatives of the bidders should be advised to carry the identity card and a letter of authority from the tendering firms to identify their bonafides for attending the opening of the proposal.

## **7. CRITERIA FOR EVALUATION**

- a) The overall objective of this evaluation process is to select the capable and qualified firm in the business domain of Supply Maintenance of Pico Projectors and Hand held Devices
- b) First the Pre-Qualification Proposal will be evaluated and only those bidders who qualify the requirements will be eligible for next set of evaluations. Technical Proposal and Financial Proposal of Bidders who do not meet the Pre-Qualification criteria will be returned without opening.
- c) The technical score of all the bidders would be calculated as per the criteria mentioned below. All the bidders who achieve at least 70 marks in the technical evaluation would be eligible for the next stage, i.e. Financial Bid opening.
- d) Proposals of Companies would be evaluated as per Technical Evaluation. Agencies / firms should clearly indicate, giving explicit supporting documentary evidence, with respect to the above, in absence of which their proposals will be rejected summarily at the qualification stage itself.

## 7.1 Pre-Qualification Criteria

Sl.No.	Qualification Criteria	Document/Information to be Provided
1	Legal Entity Company should be a registered firm with documents of commercial tax (VAT, CST & CESS) for the last three years (FY 13-14 and FY 14-15 FY 15-16)	Certificate of Incorporation Registration Certificate
2	Whether Manufacturer/ authorized Dealer/vendor for the tendered brand/ make. If so, attach the copy of	Certificate as Manufacturer/authorized Dealer/ Vendor
3	Bidder should be an established electronic supplier and should have been in the business in India for a period exceeding three years as on 31.03.2016.	Work orders confirming year and area of activity
4	The Net Worth of the responding firm must be positive as per the last audited Balance Sheet, (Should not be less than Rs. 25.00 Lakh).	Chartered Accountant Certificate for Net worth
5	The responding firms shall not be under a declaration of ineligibility for corrupt or fraudulent practices	. A self-certified letter by the designated official of the responding firm
6	Company experience in supply of electronic goods & Maintenance etc. is necessarily for this supply.	Details of Experience of responding firm/ Project Citation supported with Work order / maintenance certification from client
7	The dealer should have supplied same types of equipments in, at least 3 organizations/ one district ATMA in the country.	Please provide Work-Order details including contact person name.
8	The Bidder should have direct authorization from the Original Equipment Manufacturers (OEM) for selling and supporting the components offered under this project.	Manufacturer’s Authorization Certificate for products offered. Confirmation that the products quoted are not end-of-life products.

## 8. Technical Bid:

The technical bid envelop should contain the following documents:

1. The earnest money amounting to Rs.42500/- (Rupees Forty Two thousand Five hundred only) in the shape of Bank Draft from any scheduled bank in favour of Director SAMETI FS&ADD, Government of Sikkim, Payable at Gangtok must be attached with the technical bid.



2. The latest income tax, CST/VAT Clearance Certificate along with registration number must be attached.
3. The profile of the company/dealer along with last 3 years’ turnover (which should not be less than Rs. 25.00 Lakh) duly certified must be attached together with the list of reputed firms/offices to whom the company is supplying the tendered items.
4. The price should not be mentioned in the Technical bid in any form or manner. In case the prices are mentioned in the technical bid, the offer will be liable for rejection.
5. Certificate from the manufacturer in case of dealer as being authorized as such.
6. The person signing the tender shall be deemed to have the authority to sign the tender on behalf of the said company.

### Technical Qualification Criteria

- a) Technical proposal of the bidders will be opened and evaluated who meets all the prequalification criteria
- b) The evaluation committee will evaluate the technical proposals on the basis of the technical evaluation criterion as provided below.

Sl.No.	Criteria	Description	Max Point
1.	Past Experience of the responding firm	At least 3 supply orders for Pico projectors & hand held devices	<b>20</b>
2.	Certificate from the manufacturer in case of dealer as being authorized as such	Certificate of manufacturer	<b>10</b>
3.	The profile of the company	dealer along with last 3 years’ turnover (which should not be less than Rs. 25.00 lacs	<b>10</b>
4.	Certificate for satisfactory supply and service	at least three purchasers	<b>20</b>
5.	Adherence to technical Specification of the equipments	Mark , Model and detail specification of term offered	<b>20</b>
6.	Earnest money	Bank Draft from any scheduled bank in favor of Director SAMETI, FS&ADD, Government of Sikkim, Payable at Gangtok	<b>10</b>
7.	Tender Cost	Bank Draft from any scheduled bank in favor of Director SAMETI ,FS&ADD, Government of Sikkim, Payable at Gangtok	<b>10</b>

## **9. Financial Bid**

1. The financial bid envelop should contain the net rates to be charged on the basis of per units.
2. The rates should be quoted in figures as well as in words, on the form attached as Annexure-'VI' and duly signed and stamped by the authorized person.
3. The rates must be quoted inclusive of all taxes,.
4. The approximate quantity to be purchased along with minimum hardware configuration/specifications are given at ANNEXURE I & II

## **10. Warranty Support**

1. Bidder shall provide a comprehensive warranty for a period of 3 years from the date of supply of all the equipments.
2. During the warranty period bidder shall maintain the equipments and repair / replace at no charge to the FS&ADD.
3. Bidder shall develop and maintain an inventory databased to include the restarted equipment warranties.

**ANNEXURE I**

**SPECIFICATIONS/ CONFIGURATION FOR PICO PROJECTOR**

<b>1. Pico Projector</b>			
<b>Sl. No.</b>	<b>Feature</b>	<b>Specifications</b>	<b>Quantity (Nos)</b>
1	Brightness Image size (diagonal) Resolution Aspect ratio Colour Support Contrast Ratio LED lamp Life of	Minimum 100 ANSI lumen Minimum 20"-80" 1024x600 16:9/4:3 24 Bit 1:1000 or higher Over 20,000 hour in normal mode and 30,000 hours in economy mode	<b>31</b>
2	Audio Output Power/ Channel	Minimum 2 Watt RMS each channel with good quality speakers. If Projector does not have 2 + 2 Watt RMS speakers with good quality, external compact speakers will be provided to give requisite sound output.	
3	I/O connector	HDMI/MHL in, USB2.0 or SD card, 3.5mm stereo jack for supporting audio output	
4	File compatibility	.docx, .xlsx, .pptx reading capability desirable but not necessary Photo JPEG/BMP/PNG Audio: MP3/WMA/WAV/M4A	
5		Video: AVI/RMVB/MPG/MPEG-4//DIVX/MKV, Video Modes: 480p, 720p, 1080i, 576p	
6	Input device support	It should be capable of playing pictures and videos through SD card and USB without any external device. However, if USB/ SD Card playback is not available, a suitable Smartphone or any other	

Notice Inviting Tender for Supply of Pico Projectors and Hand Held Device Under Scheme Support to  
 “State Extension Programmes for Extension Reforms” (ATMA) of SAME under NAMET

		<p>playback device will be provided free of cost to enable playing of videos &amp; pictures through HDMI. /MHL Port/ Wireless. Basically, the Pico Projector should work as an independent unit and be able to play videos and pictures even without Tablet PC. Internet Display by connecting to the Tablet PC through HDMI/MHL port over wireless using Miracast/ Ezeecast technology is necessary (while internet is coming via 3G)</p>	
7	Remote control	Optional	
8	Operating temperature	5°C to 35°C (inside the room and ambient temperature outside from 0°C to 45°C)	
9	Battery (Internal)	Minimum 2 hrs. with a minimum of 4000mAh. If in-built battery not there, battery bank for 2 hours of operation should be provided	
10	Total Mass	<400 grams	
11	Standard accessories	Tripod, Power adaptor, HDMI/MHL-USB connector, Lithium-ion battery, AV cable, Carrying Case	
12	Warranty	3 years for Projector and one year on Battery/ Battery Bank	

**ANNEXURE II**

**SPECIFICATIONS/ CONFIGURATIO FOR HAND HELD DEVICE**

<b>Sl. No.</b>	<b>Feature</b>	<b>Specifications</b>	<b>Quantity (Nos.)</b>
1	Operating System	<b>Android 6 Marshmallow (or higher) out of the box</b> and auto upgradable to higher versions of Android.	<b>31</b>
2	Processor	Quad Core ARM 1.2 Ghz. or higher so as to meet the benchmark score criteria listed below*	
3	RAM	Minimum 1 GB DDR3 or higher with at least <b>40% RAM</b> available to the user on first boot.	
4	Graphics	Should support 2D and 3D Graphics	
5	Display	At <b>least 7 inch</b> (diagonal) TFT LCD based Capacitive with Multi Touch Screen with minimum resolution of 1280x800 pixels, toughened glass with screen guard	
6	Connectivity	<ul style="list-style-type: none"> <li>▪ Built in 3G, GSM, GPRS, EDGE &amp; HSPA, HSDPA, <b>Voice Call, SMS</b> [if voice call / SMS is not available, a separate feature phone with at least 2.8” colour display and sufficient messaging and contact storage (200 &amp; 500 respectively) will be provided free of cost]</li> <li>▪ Bluetooth v 3.0 or higher</li> <li>▪ WiFi IEEE 802.11 b/g/n</li> <li>▪ Micro USB 2.0 or higher</li> <li>▪ A-GPS or better</li> </ul>	
7	Camera	<ul style="list-style-type: none"> <li>▪ Minimum 5 MP Rear Camera with Geo-tagging</li> <li>▪ Front Facing camera: <b>1 MP or higher</b></li> </ul>	
8	HD Video Recording	<ul style="list-style-type: none"> <li>▪ Minimum 720p/30fps</li> </ul>	

Notice Inviting Tender for Supply of Pico Projectors and Hand Held Device Under Scheme Support to  
 “State Extension Programmes for Extension Reforms” (ATMA) of SAME under NAMET

9	Memory	<ul style="list-style-type: none"> <li>▪ On board Memory – Minimum 16 GB or higher.</li> <li>▪ External micro SD slot expandable up to at least 32 GB</li> </ul>
10	Ports	<ul style="list-style-type: none"> <li>▪ Micro USB 2.0 or higher (preferably MHL compliant)</li> <li>▪ 3.5mm Audio Jack</li> </ul>
11	Battery	<ul style="list-style-type: none"> <li>▪ <b>Li-Po battery 6000mAH</b>(if battery capacity is lesser than 6000 mAH, a battery bank of not less than 2000 mAH will be provided free of cost so as to make the total battery backup 6000 mAH or more)</li> </ul>
12	Video Formats	<p>Should support Codec: MPEG4, H.264, H.263, VC 1, DivX, WMV7, WMV8 etc.</p> <p>Format: 3GP, ASF, AVI, MP4, WMV, FLV, MKV, Web</p>
13	Audio	MP3, AAC, AC-3, AMR, FLAC, MID, WMA, WAV, OGG; Good quality speakers
14	Sensor	Light, 3D, Acceleration etc.
15	Weight	<ul style="list-style-type: none"> <li>▪ Less than 400 gm</li> </ul>
15	Pre-Loaded Applications	<ul style="list-style-type: none"> <li>▪ Google™ Mobile Services including and not limited to</li> <li>▪ Google Play, Gmail™, YouTube™, Google Maps™, Syncing with Google Calendar™, Google Search, Google+</li> <li>▪ Office Automation Software (Document, Spreadsheet, Presentation and PDF) with editing functionality (editing not in case of PDF)</li> <li>▪ Audio and Video Player supporting formats mentioned.</li> <li>▪ Voice and Video Chat Clients</li> </ul>
156	Warranty	03 years’ warranty on Tablet and one year on Battery /

Notice Inviting Tender for Supply of Pico Projectors and Hand Held Device Under Scheme Support to  
 “State Extension Programmes for Extension Reforms” (ATMA) of SAME under NAMET

		Battery Bank	
17	Accessories	<ul style="list-style-type: none"> <li>▪ Ear phone</li> <li>▪ <b>Bluetooth headset for voice calling (not needed if a separate phone is provided)</b></li> <li>▪ Battery Charger and USB Cable</li> <li>▪ Folio/Flip cover or a carrying kit in field</li> <li>▪ User Manual and documentation</li> </ul>	
18.	Printing	<ul style="list-style-type: none"> <li>▪ Wireless printing without need of installing drivers</li> </ul>	
19.	Overall performance	<p>(i) Quadrant score of <b>7000 or higher OR</b>  <b>Geekbench 3.0 Score of 325 or higher on single core &amp; 1100 or higher on multi-core; and</b></p> <p><b>(ii) An TuTu score of 17000 or higher</b></p>	

**Note:-**

1. The literature of quoted material specifications, if any, may be attached.
2. The rates should be mentioned in figures as well as in words
3. The rates should be quoted in per unit basis

**Signature of the bidder**

**With Seal and Date**

**ANNEXURE III**

**TENDER DOCUMENT SUBMISSION LETTER**

[Location, Date]

To,

Director NRM cum State Nodal Officer (ATMA)  
FS & ADD,  
Krishi Bhawan, Tadong,  
Gangtok, Sikkim 737102

**Subject: Supply of Pico-Projectors and hand held devices for the scheme "Support to State Extension Programmes for Extension Reforms" (ATMA) of SMAE under NAMET**

Madam,

We, the undersigned, offer to undertake the assignment for Supplying Pico-Projectors and hand held devices for the scheme "Support to State Extension Programmes for Extension Reforms" (ATMA) of SMAE under NAMET, in accordance with your NIT Document dated [-----]. We hereby submit our Tender Document Proposal for the same.

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

We understand you are not bound to accept any Proposal you receive.

Yours Sincerely,

Signature:

Name & Designation of the authorized Signatory:

Name of Firm:

Address:



**ANNEXURE IV**

**FORMAT FOR SUBMISSION OF PRE – QUALIFICATION PROPOSAL**

Bidder should enclose all documentary proof.

<b>Sl.No.</b>	<b>Qualification Criteria</b>	<b>Compliance (Yes/No)</b>	<b>Deviation if any</b>
1.	Legal Entity Company should be a registered firm with documents of commercial tax (VAT, CST & CESS) for the last three years (FY 13-14 and FY 14-15 FY 15-16)		
2.	Bidder should be an established electronic supplier and should have been in the business in India for a period exceeding three years as on 31.03.2016.		
3.	The Net Worth of the responding firm must be positive as per the last audited Balance Sheet, (Should not be less than Rs. 25.00 Lakh).		
4.	The responding firms shall not be under a declaration of ineligibility for corrupt or fraudulent practices		
5.	Company experience in supply of electronic goods & Maintenance etc. is necessarily for this supply.		
6.	The dealer should have supplied same types of equipments in, at least 3 organizations/ one district ATMA in the country.		
7.	The Bidder should have direct authorization from the Original Equipment Manufacturers (OEM) for selling and supporting the components offered under this project.		

**ANNEXURE V**

**Format for submission Technical Proposal**

A. General informations

1. Name of Agency
2. Full Address
3. Contact Details (Tel No./Fax/ E-mail )
4. Name of Contract Person
5. Profile Firm / Agency

B. Technical Qualification Criteria

Sl.No.	Criteria	Description	Compliance Yes /No
1.	Past Experience of the responding firm	At least 3 supply orders for Pico projectors & hand held devices	
2	Certificate from the manufacturer in case of dealer as being authorized as such	Certificate of manufacturer	
3	The profile of the company	dealer along with last 3 years’ turnover (which should not be less than Rs. 25.00 lacs	
4	Certificate for satisfactory supply and service	at least three purchasers	
5.	Adherence to technical Specification of the equipments	Mark , Model and detail specification of term offered	
6	Earnest money	Bank Draft from any scheduled bank in favour of Director FS&ADD, Government of Sikkim, Payable at Gangtok	
7.	Tender Cost	Bank Draft from any scheduled bank in favor of Director SAMETI ,FS&ADD, Government of Sikkim, Payable at Gangtok	

C. Details of documents submitted as enclosures

1. Copy of firm registration certificate
2. Past Experience (Work Order)
3. Certificate of manufacturers
4. Certificate for satisfactory supply and service from any dealer
5. Copy of VAT, CST & CSS registration
6. Audited balance sheet for last three years
7. Others please specify

**ANNEXURE VI**

**Financial Proposal**

To

The Director NRM cum State Nodal Officer ATMA  
FS & ADD,  
Krishi Bhawan, Tadong,  
Gangtok – 737101

Dated:

Subject: **Submission of the Financial bid <Provide Name of the Implementation  
Assignment>**

Dear Madam,

We, the under signed, offer to provide the implementation services for <Title of the Implementation Services> in accordance with your request for your Proposal <Date> and our proposal (Technical and Financial Proposals). Our attached Financial Proposal is for the sum of <Amount in words and figures>. This amount is inclusive of the local taxes.

**1. PRICE AND VALIDITY**

- All the prices mentioned in our tender are in accordance with the terms as specified in the tender documents. All the prices and the other terms and conditions of this Bid are valid for a period of < days> calendar days from the date of opening of the Bid.
- We here by confirm that our prices include taxes. However all the taxes are quoted separately under the relevant sections.

**2. UNIT RATES**

- We have indicated in the relevant forms enclosed, the unit rate for the purpose of on account of payment as well as for price adjustment in case of any increase to/decrease from the scope of work under the contract.

### 3. TENDER PRICING

- We further confirm that the prices stated in our bid are in accordance with your instruction to Bidders included in the Tender documents.

We hereby declare that our tender is made in good faith, without collusion or fraud and the information contained in the Tender is true and correct to the best of our knowledge and belief.

We understand that our Tender is binding on us and that you are not bound to accept a Tender you receive.

Thanking you

Yours Sincerely,

**Authorized Signature:**

**Name and Title of Signatory:**

**Name of Firm:**

**Address:**

**ANNEXURE VII**

**Power of Attorney for signing of Application (in the official letter head)**

Know all men by these presents, we..... (Name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr. /Ms. (Name), son/daughter/wife of..... and presently residing at....., who is presently employed with us/the Lead Member of our Consortium and holding the position of....., as our true and lawful attorney (herein after referred to as the “Attorney”) to do in our name and on our behalf, all such acts, deeds and things are necessary or required in connection with or incidental to submission of our application for pre-qualification and submission of our bid for the, **“Appointment of Service for Supply, of Pico Projector and Hand Held Device Under Support to State Extension Programs for Extension Reforms (ATMA)”** proposed including but not limited to signing and submission of all applications, bids and other documents and writings, participate in Pre-Applications and other conference and providing information/ responses to the Procurer, representing us in all matters before the Procurer, signing and execution of all contracts and undertakings consequent to acceptance of our bid, and generally dealing with the Procurer in all matters in connection with or relating to or arising out of our bid for the said Project and/ or upon award thereof to us. and we hereby agree to ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be demand to have done by us.

**For.....**  
**(Signature, name, designation and address)**

**CHECK LIST OF COMMERCIAL TERMS AND CONDITIONS. (Please Strikeout the Not Applicable part)**

Sl.No.	Item	Vendor to indicate
1	Whether tender cost paid?	Yes/ No
2	Whether EMD attached?	Yes/ No
3	Whether Manufacturer/ authorized Dealer/vendor for the tendered brand/ make? If so, attach the copy of certificate as Manufacturer/authorized Dealer/ Vendor.	Yes/ No
4	Whether income tax, CST/VAT Clearance Certificate along with registration No. attached?	Yes/ No
5	Whether agree to keep EMD as Security till the Completion of supply of material.	Yes/ No
6	Whether Time limit fixed for payment is acceptable?	Yes/ No
7	7 Whether price quoted are inclusive of taxes, installation and F.O.R. destination?	Yes/ No
8	8 Whether agree to submit bank guarantee during warranty period, as required	Yes/ No
9	Whether agree to supply material not more than the rates given to other Govt. Institutions?	Yes/ No
10	10 Whether onsite warranty on the quoted item acceptable?	Yes/ No
11	Whether jurisdiction of Court acceptable?	Yes/ No

**Note: -**

- i. Check-list should be properly filled indicating deviation, if any, signed by authorized person with seal of company and returned along with offer.
- ii. All documents submitted are to be self-attested duly stamped. A list of documents being submitted shall be prepared and enclosed with the order.

**Date:** \_\_\_\_\_

**Signature & Seal of the Vendor**