

**NOTICE INVITING EXPRESSION OF INTEREST
FOR
LEASING OUT OF BIOFERTILIZER UNIT
AT MAJHITAR
EAST SIKKIM**



**FS & AD DEPARTMENT
GOVERNMENT OF SIKKIM**

TABLE OF CONTENTS

SL NO	CONTENTS	PAGE NO.
A	INTRODUCTION	3
1	LOCATION	3
2	OBJECTIVES	3
3	DETAILS OF THE UNIT	3-4
4	PLACE OF SUBMISSION OF BIDS	4
5	PLACE OF OPENING OF BIDS	4
6	TERMS OF REFERENCE	5
7	ADDRESS FOR COMMUNICATION	5
8	SCHEDULE OR BIDDING PROCESS	6
9	EVALUATION OF PROPOSALS	6
9.1	TECHNICAL BID EVALUATION	6
9.2	FINANCIAL BID EVALUATION	7
B1	INSTRUCTION TO BIDDERS	8
2	COST OF QUOTATION DOCUMENT	8
3	SUBMISSION OF BIDS	8
4	DEADLINE FOR SUBMISSION OF BIDS	9
5	LATE BIDS	9
6	RIGHT TO ACCEPT OR REJECT ANY OR ALL APPLICATIONS/BIDS	9
7	AWARD OF CONTRACT AND SECURITY DEPOSIT	9
8	OWNERSHIP OF THE UNIT	9
9	TERMINATION	9
10	MODE OF PAYMENT OF RENT	10
1.1	APPENDIX-I	11
1.2	APPENDIX II	12
1.3	APPENDIX-III	13

A. INTRODUCTION

1. LOCATION:

The Biofertilizer unit is located at Majhitar East Sikkim.

2. OBJECTIVES:

The primary objectives of the project are production of Local strains of good quality Biofertilizer using most modern technology.

3. DETAILS OF THE UNIT:

The BIOFERTILIZER UNIT is a RCC Framed Structure (1 storied) with following facilities:

Space available: 4000 sq.ft

Annual capacity: 150MT/Annum

EQUIPMENT DETAILS:

Sl no	Particulars	Quantity
1.	Vertical Autoclave	2
2.	Laminar Air Flow Work station, working table size	2
3.	Rotary Shaker (Capable of holding 25 no,Flask of 100-500 ml capacity)	2
4.	Binocular research microscope	1
5.	Centrifuge	1
6.	pH meter (Micro processor based)	1
7.	Small oil free air compressor	2
8.	BOD Incubator	2
9.	Mother culture glass vessels	30
10.	Stainless steel fermenters 50 lit cap, aerated, stirred type with auto ph aeration and temperature control	4
11.	Fully Automated Stainless steel fermenters, aerated, stirred type with auto pH aeration and temperature control, total vessel cap 750 lit and	3

	working cap 500 lit	
12.	Air compressor oil free type	2
13.	Automatic steam generator (100kg cap)	1
14.	Chiller (1 MT cap)	2
15.	Autoclave Horizontal	1
16.	Hot Air Oven	1
17.	Deep Freeze (300 ltrs)	1
18	Automatic 4 head linear volumetric bottle filling machine with necessary conveyer system and laminar air flow provision at filling chamber	1
19	capping and Labeling machine and miscellaneous items	-----
20	Liquid mixing/stirrer machine	1
21	Generator(DG set of 40 KVA)	1
22	Refrigerator	2
23	Air conditioner	4
24	Air conditioner for storage	4

4. PLACE OF SUBMISSION OF BIDS:

Office of DIRECTOR

Food Security and Agriculture Development Department

Krishi Bhawan, Tadong,

East Sikkim

Pin -737102

5. PLACE OF OPENING OF BIDS:

Office of DIRECTOR

Food Security and Agriculture Development Department

Krishi Bhawan, Tadong,

East Sikkim

Pin -737102

6. TERMS OF REFERENCE:

- (1) The facilities created would be handed over for a period of 5 (five) years in “as is where basis” which can be extended further based on the performance.
- (2) The unit would be handed over to the highest bidder.
- (3) Bidder with support from any Organization/University with proven technical abilities in Biofertilizer would be preferred.
- (4) Bidder should have a valid GST registration, a copy of which should be enclosed.
- (5) Bidder should possess Certificate of incorporation/Registration of the firm
- (6) The Bidder should possess a valid trade License issued by the State government.

- (7) The bidder should be preferably local.
- (8) The bidder should be registered with State Government..
- (9) The bidder should be having National and International market linkages.
- (10) The bidder should be an accredited company with a proven record of Biofertilizer production using local strains in the North Eastern States however preference should be given to the State of Sikkim
- (11) Timely repair, maintenance of the unit should be ensured and electricity bill be borne by the bidder.
- (12) The unit shall be subject to time to time inspections by departmental officials during the lease period.

The “Expression of Interest” in sealed envelope in the prescribed format at **Appendix: 1**, should reach the office of the Director, Food Security and Agriculture Development Department, Krishi Bhawan, Tadong, East Sikkim on or before the designated time and date and shall be evaluated by the Evaluating committee in the presence of authorized representatives of the individual/Agency.

7. ADDRESS FOR COMMUNICATION:

DIRECTOR
FSAD DEPARTMENT
Krishi Bhavan,
Tadong, Sikkim -737102

8. SCHEDULE OF BIDDING PROCESS

The following Schedule will be adhered to: -

1	Document Sale start date	3 rd January 2019
2	Document Sale end date	16 th January 2019
3	Date and time for submission of EOI	17 th to 25 th January 2019 (upto 1 p.m.)
4	Bid opening date and time	28.01.2019 (2.00 p.m.)

9. EVALUATION OF PROPOSALS

The proposal will be evaluated by a Committee constituted for this purpose and in presence of authorized representatives of the Agencies who have submitted proposals on a date /time specified by Tender Committee.

9.1 Technical Bid Evaluation

- (a) The Technical Proposals will be evaluated by a Committee constituted for this purpose and, in the first instance, be examined to ascertain fulfillment of eligibility criteria and submission of required documents.
- (b) Technical Proposals received will be opened in the presence of authorized representatives of the Agencies who have submitted proposals on a date /time specified by Tender Committee.
- (c) Only the Bidders who meet all the requirements as specified in the Eligibility of this document will be shortlisted for opening of technical and financial bids.
- (d) The evaluation committee will evaluate the Technical Proposals on the basis of the technical evaluation criterion as provided below:

S.No	Criteria	Description	Max Points
1	Past Experience of the responding firm	Experience in the field of production of Biofertilizer Products	15
2	Presence in Sikkim	A registered branch/company in Sikkim	8
		Outside of Sikkim	4
	Date of Establishment	Up to 05 (Five)years	4
		Over 05 (Five) years	8
3	Technical Presentation	Presentation of overall implementation and support strategy, the overall project management approach adopted including work plan and support strategy	6

4	Detailed Project Plan	Detail & authentic project plan needs to be satisfactory enough.		8
5	Experienced professionals	Number of staff with sound technical competence with qualification:		15
6	Promotion of Local Representation	If Bidder is of Sikkimese origin (Attested Sikkim Subject or COI to be submitted).	8	12
		If outsider	4	
7	Financial Information	Financial Position of the Bidder Overall bi-annual Turnover of the Company/Firm/Corporation in the last two financial years should be between Rs. 60 lakhs-1.00 crore.		15
8	Quality of performance/Recognition	State level recognition from Government Organization/department.		5

9.2 Financial Bid Evaluation

- (a) The Financial Bids of technically qualified bidders (i.e. above 70 marks) will be opened on the prescribed date in the presence of bidders or their authorized representatives.
- (b) Only fixed price financial bids indicating total price for all the deliverables and services specified in this bid document will be considered.
- (c) The bid price quoted should be for the unit and will include all taxes, service charges, cost of testing, inspection, erection and installation etc. No additional charges would be applicable and levies shall be in Indian Rupees and mentioned separately.
- (d) Errors & Rectification: Arithmetical errors will be rectified on the following basis: If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail.
- (e) If there is no price quoted for certain material or service, the bid shall be declared as disqualified.
- (f) In the event that there are 2 or more bidders having the same value in the financial bid, the bidder securing the highest technical score will be adjudicated as the best responsive bid or Most Responsive bid for award of the Project.

B. INSTRUCTIONS TO BIDDERS

1. INSTRUCTION TO BIDDERS:

The Bidder is expected to examine all instructions, forms, terms and specifications as mentioned in the quotation document. Failure to furnish all information required by the quotation Document or submission of a bid not substantially responsive to the Bid Document in every respect will be at the Bidder's risk and is likely to result in out-right rejection of the quotation.

2. COST OF QUOTATION DOCUMENT

The non-refundable cost of the quotation document is Rs. 5000/- (Rupees Five Thousand only) and should be in the form of Demand Draft addressed to Director, FSAD Department. The Bidder downloading the Tender Document from the website should invariably submit the cost of the quotation documents form dated within the Document Sale End date in a separate envelope at the time of submission of quotation Document. Any quotation submitted without the Cost of quotation form/Document would be summarily rejected.

3. SUBMISSION OF BIDS

The Bidders shall seal the Bids in an envelope and mark them as **EXPRESSION OF INTEREST**, Leasing out of Biofertilizer unit at Majhitar, East District. This must be clearly mentioned in bold letters on top of the envelope.

The Bottom Left corner of the envelope should carry the full name, address, telephone nos., e-mail ID etc. of the individual/ firms submitting the Proposal.

The Quotation should be submitted in prescribed format (**Appendix-II & III**).

The outer envelope containing the sealed Technical and Financial Proposals should be addressed to:

Director
FSAD department,
Krishi Bhawan
Tadong, Sikkim -737102

If the envelopes are not sealed and marked as instructed above, the Authority assumes no responsibility for the misplacement or premature opening of the contents of the Application and consequent losses, if any, suffered by the Applicant.

4. DEADLINE FOR SUBMISSION OF BIDS

Bids must be received by not later than the time and date specified in the Tender document. In the event of the specified date for the submission of Bids being declared a holiday for Sikkim, the Bids will be received upto the appointed time on the next working day.

The FSAD Department may at its discretion, extend this deadline for submission of bids by amending the bid documents.

5. LATE BIDS

Any bid received after the deadline for submission of bids prescribed by the FSAD Department will be rejected and/or returned unopened to the Bidder.

6. RIGHT TO ACCEPT OR REJECT ANY OR ALL APPLICATIONS/BIDS

Notwithstanding anything contained in this tender Document, the FSAD Department reserves the right to accept or reject any Application/Bid and to annul the Bidding Process and reject all Applications/ Bids, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons therefore. In the event that the FSAD Department rejects or annuls all the Bids, it may, in its discretion, invite all eligible Bidders to submit fresh Bids hereunder.

The FSAD Department reserves the right to reject any Application and/ or Bid if:-

- (a) At any time, a material misrepresentation is made or uncovered, or
- (b) The Applicant does not provide, within the time specified by the Department, the supplemental information sought by the Department for evaluation of the Application.

7. AWARD OF CONTRACT AND SECURITY DEPOSIT

The winning bidder must deposit Earnest Money Deposit (EMD) of Rs.1.5 Lakhs(Rupees One Lakh Fifty Thousand) refundable after the expiry of lease term without interest) only in favor of the Secretary, FS&AD Department in the form of Demand Draft/ FDR/TDR, before handing of Letter of Award(LoA)/ handing over of the Biofertilizer unit.

A separate Lease Agreement will be signed between the LESSEE and FS&AD Department before the handing over of the Biofertilizer unit, A draft of the lease agreement can be had from the Integrated Nutrient Management (INM) Section, which is not final as it has to be vetted by competent authority.

10. OWNERSHIP OF THE UNIT:

The ownership of the Biofertilizer unit at all times will rest with FS&AD Department and the lessee will have no proprietary or other rights in respect of the same.

11. TERMINATION:

FSAD Department may terminate the Contract of the Biofertilizer unit at any time by giving 6 (six) months notice. In such an occurrence FSAD Department' shall give a written advance notice before terminating the Contract of Biofertilizer unit.

12. MODE OF PAYMENTS OF RENT:

The rent shall be paid annually in the form of Demand Draft/ FDR/TDR, payable to the Secretary, FS&AD Department, 30 days before the end of the term year.

13. The assets created wholly or substantially out of the Government Fund shall not be disposed-off or encumbered or utilized for purposes other than those for which the fund has been sanctioned, without obtaining the prior approval of the Government. In case of non- compliance as stated above, the conditions laid down in the Memorandum of Understanding (MOU) which shall be issued after the final bid shall be final and binding.

Appendix-I

EXPRESSION OF INTEREST SUBMISSION LETTER

To,

The Director,
Food Security & Agriculture Development Department,
Government of Sikkim,
Krishi Bhavan,
Tadong, Sikkim -737102.

Subject: Submission of Expression of Interest for Biofertilizer Unit at Majhitar.

Sir,

This is in reference to your Expression of Interest vide no:..... dated regarding the Leasing out of Biofertilizer Unit at Majhitar, East Sikkim.

Our bid for the same is Rs..... per annum.

. We understand you are not bound to accept any Proposal you receive.

Yours Sincerely,

Signature:

Name & Designation of the authorized Signatory:

Name of Firm:

Appendix-II
TECHNICAL BID FORM
BIOFERTILIZER UNIT

Name of the company/firm:.....

Address(Head Quarter):

.....

Local Address:

.....

.....

Company Establishment Year:

Accreditation/Registration/License No:

.....

Biofertilizer Supplied to any Government Organization:

.....

Experience in the field of Biofertilizer Products:

.....

.....

Experience of Market Linkage with Proof:

Work experience in the field of Biofertilizer :

.....

.

Total Manpower of the company:

Experienced professionals with sound technical competence with qualification:

.....

Please enclose all copies of supporting documents.

Signature of Authorized person

Name of the company

Appendix –III
FINANCIAL BID FORM
BIOFERTILIZER UNIT

Name of the company/firm:.....

Address (Head Quarter):

.....

.....

.....

Local Address:

.....

.....

Company Establishment Year:

Accreditation/Registration/License No:

Volume of work executed in terms of Amount:

Volume of work executed in the last two years in terms of amount

.....

Work at present worth Rupees:

Earnest money deposited with Reciept No :

Quoted rate per annum:

Please enclose all copies of supporting documents

Signature of authorized person

Name of the company